SECOND TIMBERS CONDOMINIUM ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES: JAN. 14, 2021

BOARD MEMBERS PRESENT: Kelsey Fox, Rebecca Holmberg, Colin McDaniel
BOARD MEMBERS ABSENT: None
HOMEOWNERS: None
ASSOCIATION LEGAL COUNSEL: David Parker, MoellerGraf
CPMG: Association Manager Lynda Reifman
Minutes taken and written by Lynda Reifman
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Meeting called to order at 5:30 p.m. by Rebecca Holmberg.
Quorum of Board of Directors established.

Board of Directors meeting minutes:
A motion was made by Kelsey Fox, seconded by Rebecca Holmberg, and passed unanimously, to approve the Nov. 5, 2020, minutes as written.

Financial Statement:
The Board reviewed the December 2020 statement prepared by CPMG. Acceptance, subject to final audit, is pending regarding clarification of funds transferred form the reserve account to the operating account.

Association Manager's Report: Lynda Reifman
*The Board adopted and signed the Insurance and Deductibles Policy. The policy will be mailed to owners and posted on the Association's resource website, withcpmg.com and follow the link to Second Timbers.
*Gutter cleaning was completed by Summit Services.
*Main lines for all buildings were cleaned by PipeX.
*CPMG prepared and mailed the Winter 2021 newsletter.
*Lower level kitchen lines will be scheduled for cleaning in the spring, based on pandemic guidelines.

Board Member Topics:
*The Board asked for clarification regarding snow and ice management specifications.
*The Board reported two vehicles parking in marked fire lanes. Vehicles parked in fire lanes are subject to towing without prior warning.

Next Meeting: March 11, 2021 @ 6:00 p.m. Board meeting
6:30 p.m. Annual Meeting

Adjournment: 6:15 p.m.